

# Test Outline

## Workforce Intelligence Test

Question	Task	Type	Level	Status
1	Identify the Next in a Series	Analytical Skills	Basic	Active
2	Identify the Next in a Series	Analytical Skills	Basic	Active
3	Noting Differences	Analytical Skills	Basic	Active
4	Noting Differences	Analytical Skills	Basic	Active
5	Drawing Similarities	Analytical Skills	Basic	Active
6	Visual Dexterity	Analytical Skills	Basic	Active
7	Visual Dexterity	Analytical Skills	Basic	Active
8	Travel Expenses Reimbursements	Math Word Problems	Basic	Active
9	Ratios	Math Word Problems	Basic	Active
10	Determining Rate	Math Word Problems	Basic	Active
11	Receptionist Duties	Math Word Problems	Basic	Active
12	Dividing Decimals	Math Word Problems	Basic	Active
13	Calculating Raises	Math Word Problems	Basic	Active
14	Spelling	Office Grammar & Spelling	Basic	Active
15	Recognize Spelling Errors	Office Grammar & Spelling	Basic	Active
16	Recognize Spelling Errors	Office Grammar & Spelling	Basic	Active
17	Grammar	Office Grammar & Spelling	Basic	Active
18	Punctuation, Capitalization, Usage	Office Grammar & Spelling	Basic	Active
19	Sentence Structure	Office Grammar & Spelling	Basic	Active
20	Usage	Office Grammar & Spelling	Basic	Active
21	Comma Placement Between Main Clauses	Punctuation	Basic	Active

22	Semicolon Placement	Punctuation	Basic	Active
23	Recognizing Correct Punctuation	Punctuation	Basic	Active
24	Apostrophe Placement	Punctuation	Basic	Active
25	Apostrophe Placement	Punctuation	Basic	Active
26	Period Usage	Punctuation	Basic	Active
27	Question Mark Usage	Punctuation	Basic	Active
28	Reading Comprehension	Reading Comprehension	Basic	Active
29	Reading Comprehension	Reading Comprehension	Basic	Active
30	Reading Comprehension	Reading Comprehension	Basic	Active
31	Reading Comprehension	Reading Comprehension	Basic	Active
32	Reading Comprehension	Reading Comprehension	Basic	Active
33	Reading Comprehension	Reading Comprehension	Basic	Active
34	Understanding the Internet	Internet Basics	Basic	Active
35	Understanding the Internet	Internet Basics	Basic	Active
36	Understanding the Internet	Internet Basics	Basic	Active
37	Browser Functionality	Internet Basics	Basic	Active
38	Toolbar Operations	Internet Basics	Basic	Active
39	Understanding the Internet	Internet Basics	Basic	Active
40	Alpha-Numeric	Comparison Skills	Basic	Active
41	Equality	Comparison Skills	Basic	Active
42	Alpha-Numeric	Comparison Skills	Basic	Active
43	Opposites	Comparison Skills	Basic	Active
44	Equality	Comparison Skills	Basic	Active
45	Object Type Differences	Comparison Skills	Basic	Active
46	Linguistic Similarities	Comparison Skills	Basic	Active

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47	Prioritizing Calls	Following Written Instructions	Basic	Active
48	Detail Analysis	Following Written Instructions	Basic	Active
49	Grouping Based on Instructions	Following Written Instructions	Basic	Active
50	Alphabetical Filing	Following Written Instructions	Basic	Active
51	Ordering Based on Simple Math and Instructions	Following Written Instructions	Basic	Active
52	Windows Pictures Basic	Computer Terminology	Basic	Active
53	Double-Clicking Basic	Computer Terminology	Basic	Active
54	Print Command	Basic Computer Terminology	Basic	Active
55	Save Versus Save As	Basic Computer Terminology	Basic	Active
56	Email Addresses	Basic Computer Terminology	Basic	Active
57	Websites	Basic Computer Terminology	Basic	Active
58	Mouse	Basic Computer Terminology	Basic	Active
59	Monitor	Basic Computer Terminology	Basic	Active

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